

EXECUTIVE MEMBER DECISION



REPORT OF:	Executive Member for Finance and Governance Executive Member for Children's Young People and Education
LEAD OFFICERS:	Director of HR, Legal and Governance Director of Children's Services and Education
DATE:	18th November 2019

PORTFOLIO/S AFFECTED:	Finance and Governance Education	Children's Young People and Education
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WARD/S AFFECTED:	All
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SUBJECT: Traded Services – Services for Schools

1. EXECUTIVE SUMMARY

That the Executive Member for Children's Young People & Education and the Executive Member for Finance & Governance approve that the Traded Services (Services for Schools) function transfers from Children's Young People and Education portfolio to the Finance & Governance Portfolio, where responsibility will be held by Director of HR, Legal & Governance.

2. RECOMMENDATIONS

The above proposal is approved and consultation commences with any staff affected and the trade unions.

3. BACKGROUND

Schools & Education services have historically developed a service for schools website, which has simplified the arrangements for schools to purchase SLA's from the local authority. We recognise that the service needs dedicated support and support provided to schools managed by the resources function to enable a consistent and collective service for all.

Currently all SLA's across the Council for Schools are purchased through the services for schools website and there is one member of staff that administers all of this on behalf of the Council.

4. KEY ISSUES & RISKS

As part of the wider Education Department changes ongoing currently it is recognised that the professional Education Services currently operating need to evolve under the leadership of the Head of Education ensuring relationships with schools across the Borough continue to improve, which ultimately benefits all of our children and young people in BwD schools. Part of this strategy will be to modernise the offer to schools for professional education services.

The largely administrative role associated with the Traded Services (Services for Schools) function, including the management of the services for schools website needs to be positioned organisationally to allow the Education Service to focus on outcomes whilst the Services to Schools function receives support from the Resources Directorate to achieve this objective.

It is considered appropriate within this context that the function should transfer under the management of the HR Service. They will provide management support and oversight of the function and the development of the website. The HR team will facilitate an effective sharing of experience

and knowledge and provide directed leadership. It will also ensure the site and related support for services is positioned to be ready for expansion and access, when the professional services review is completed by the Head of Education.

5. POLICY IMPLICATIONS

There are no changes to policy associated with this proposal.

6. FINANCIAL IMPLICATIONS

Budget associated with the small Traded Services (Services for Schools) function will transfer to the Finance & Governance portfolio.

7. LEGAL IMPLICATIONS

There are no legal implications arising from this proposal.

8. RESOURCE IMPLICATIONS

This change will be managed from existing resources.

9. EQUALITY AND HEALTH IMPLICATIONS

Please select one of the options below. Where appropriate please include the hyperlink to the EIA.

Option 1 Equality Impact Assessment (EIA) not required – the EIA checklist has been completed.

Option 2 In determining this matter the Executive Member needs to consider the EIA associated with this item in advance of making the decision. (*insert EIA link here*)

Option 3 In determining this matter the Executive Board Members need to consider the EIA associated with this item in advance of making the decision. (*insert EIA attachment*)

10. CONSULTATIONS

There is one employee who currently carries out this function, and they will be consulted on their transfer from the Education Department to the HR Team in the HR, Legal and Governance Department. Appropriate consultation with the Trade Unions will also take place in line with the Council's approved policy and procedures.

11. STATEMENT OF COMPLIANCE

The recommendations are made further to advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been considered. The recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

12. DECLARATION OF INTEREST

All Declarations of Interest of any Executive Member consulted and note of any dispensation granted by the Chief Executive will be recorded and published if applicable.

VERSION: 2

CONTACT OFFICER:	Corinne McMillan, Head of HR Services, Joanne Siddle, Head of Education
DATE:	18 th November 2019
BACKGROUND PAPER:	